MBA 27J PRE-PROGRAMME CHECKLIST

Check	Item	Comments	Due date	Action
	Create your INSEAD email address	This is the first step to gain access to INSEAD's authenticated platforms	As soon as possible	Click here
	Explore your Journey Page and MS Teams Group	Use your INSEAD email and password to get access. The MBAJourney page contains useful information to get you started The MS Teams is a place to connect with your future fellow classmates and to receive information, upcoming dates for events, and reminders.	As soon as possible	Journey Page Teams Group
	Review the Events Calendar Tab on MS Teams	Upcoming AMA sessions, webinars, and key pre-programme events are listed in the Events Calendar. Dates may change, so please refer to the calendar for the latest schedule.	Ongoing - Check back regularly	Events Calendar Tab
	Discuss with the Financial Aid team if help is needed		As soon as possible	Please contact: marierose.ng@insead.edu
	Secure your place on the programme and complete your enrolment form		Within a month of admission	Click here
	Send your official transcripts (soft or hard copies)	Soft copies must be sent by your school to your Admissions Officer, while hard copies can be sent directly to your Admissions Officer.	Before the start of the programme	INSEAD Europe campus: Boulevard de Constance, 77300 Fontainebleau, France **Or** INSEAD Asia campus address: 1 Ayer Rajah Avenue, Singapore 138676
	Register to the Business Foundations Module (or another Business mathematics course)	If you are required.	Before the start of the programme	The link to register to INSEAD's BF will be shared closer to the programme. Please refer to your acceptance letter and contact your Admissions Officer
	Admissions Committee specific English requirement	If you were required or recommended to improve your English level	Before the start of the programme	Please refer to your acceptance letter and contact your Admissions Officer
	Secure travel and housing arrangements	For French visas you will need to submit both proofs to your requests (transport and housing) 🚨Make sure to add your partner on your housing contract	Before the start of the programme	For FBL click here For SGP click here
	Start the French student visa process	If you are a Fontainebleau Starter only	Around April	Refer to the email sent to your INSEAD email address from: visas.fb@insead.edu
	Start the Singapore student visa process	If you are a Singapore Starter only	Within 1.5 months from the start of programme	Refer to the email sent by your Class Officer to your INSEAD email address from: jclassofficers@insead.edu
	Read your Medical Summary of Coverage	2 weeks prior the programme starts you will receive your AON individual policy 🚨To purchase the same medical coverage for your partner, please contact Mr. Antonisse at Frank.Antonisse@aon.nl OR insead.support@aonstudentinsurance.com	Before the start of the programme	You can check your journey page for more information
	Students Accessibility	Students requiring accessibility support should review the guidelines and complete the accessibility survey at least one month before the programme starts	1 month before the programme	Click here to view the Disability Guidelines Click here for the Accessibility Survey
	Register your partner	If you are accompanied by a partner	Before the start of the programme	Student life will reach out to you as soon as you will be able to register your partner (via your pre-MBA newsletter)
	Meet language requirements	If 2nd language needed	Before the start of the programme	Please click here to check our language policy
	Pay your second installment		20 May 2026 (R1-R2) 15 July 2026 (R3-R4)	Click here (go to class of 27J and Methods of payment)